

# APPLY FOR A SCHOOL PLACE

**Is your child born on or between  
01/09/2020 and 31/08/2021?**

**If so, your child is due to start  
school in September 2025!**



**You MUST apply for a school place  
online before 15 January 2025**

**For more information or to make an  
application, scan our QR code or go to  
[www.sefton.gov.uk/startingschool](http://www.sefton.gov.uk/startingschool)**



**sefton.gov.uk 0151 934 3590  
admissions@sefton.gov.uk**

**Sefton Council**



## Starting Primary School in Sefton – September 2025

### When will my child start school?

Most children start primary school in the September following their **fourth birthday**. For further information please scan the QR code over the page.

- If your child was born between **1 September 2020** and **31 August 2021**, they will normally start school in September 2025.

By law, all children must begin full-time education by the beginning of the term following their fifth birthday.

### Where do I get further information about schools?

- Go to [Find a school \(sefton.gov.uk\)](https://www.sefton.gov.uk).
- Look at the school's individual website.
- Contact the school(s) you are interested in for more information.
- Read the guides *School Admissions - A Guide for Parents and Admissions Information Guide 2025* which you can view at : [www.sefton.gov.uk/startingschool](https://www.sefton.gov.uk/startingschool).

### How do I apply for a primary school place?

The quickest and easiest way is to apply is by logging onto the Citizen Portal via the Sefton website (shown above) or use our QR code over the page. The Citizen Portal is simple to use and accesible on all devices including mobile phones. Complete the application carefully, stating up to three school preferences in the order in which you prefer them.

Please note: **ALL Catholic schools and some Church of England faith schools** require a Supplementary Information Form (SIF) to be completed. Please check if this is required for any of your school preferences and contact the school(s) directly to obtain the SIF which you must complete and return directly to the school(s) of your choice.

If you do not have access to the internet, you can contact Sefton Admissions Team to request a paper application form. If you complete a paper application, you must return the form to your first preferred primary school as soon as possible. You must also obtain a receipt from the school when submitting the form.

### When do I apply for a place?

Applications open on 1st September 2024. You must submit your application by **15 January 2025**.

### What if I apply late?

After 15 January 2025, your application may be treated as late. These applications may only be dealt with after national offer day on 16 April 2025. This may affect whether a place can be offered at your preferred school. For further information please read the school admissions information guides available on the Sefton website.

### What if I don't get a place at my preferred school?

We try to offer the school you prefer but if this is not possible, you have the right to appeal to an independent appeal panel. Further information can be found in the school admissions information guides which are both available on the Sefton website

### Moving house?

If you change address after you have submitted your admission application, you must inform Sefton Admissions Team.

## Apply for a school place online now by using the QR code over the page.

The application period is open NOW and the national closing date is:  
**15 January 2025**

**Contact:** Sefton School Admissions Team

Email: [admissions@sefton.gov.uk](mailto:admissions@sefton.gov.uk)

Tel: 0151 934 3590

If you need this leaflet in a different format or another language, please contact us.

### **IMPORTANT INFORMATION**

**Separate admission arrangements apply for entry into ALL reception classes. You MUST complete a primary admission application form even if:**

- you already have an older child attending the school, or
- the child already attends a nursery attached to a school, or
- you have already put your child's name down at the school (an expression of interest).